

Member Information Service

Decisions made by Cabinet Members

The following decision has been made by the Leader of the Council and will take effect immediately as an urgent matter and therefore not subject to call in.

Additional Restrictions Grant (ARG) Discretionary Grant Guidelines

The Leader of the Council:

- i) Approved the updated Council's Additional Restrictions Discretionary Grants Guidelines;
- ii) Gave delegated authority to designated senior officers to make grant awards within these guidelines.

A copy of the report is attached to this email. In due course, the report will be an Executive Decisions which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting.

Please note that meeting start times vary. All meetings are in-person unless otherwise stated.

Meetings for January and February are listed below:

JANUARY 2022

- 12 January – Scrutiny Committee for Leader, Finance and Performance @ 6pm (virtual)
- 13 January – Planning Committee @ 4pm
- 19 January – Scrutiny Committee for Housing, Planning and Economic Growth @ 6pm (virtual)
- ~~20 January – District Planning Committee @ 2pm – Canceled due to lack of business~~
- 26 January – Charity Trustees @ 6:45pm & Council @ 7pm at Trinity Methodist Church

FEBRUARY 2022

- 2 February – Scrutiny Committee for Community, Customer Service and Service Delivery @ 6pm (virtual)
- 7 February – Licensing Sub Committee A @ 4pm - **Please note this is an additional meeting**
- 8 February – Licensing Committee @ 5pm
- 10 February – Planning Committee @ 4pm
- 14 February – Cabinet @ 4pm
- ~~17 February – District Planning Committee @ 2pm – Postponed until 24 February~~
- 21 February – Cabinet Grants Panel @ 4pm
- 24 February – District Planning Committee @ 2pm – **Rescheduled from 17 February**

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Leader, Finance and Performance – 12 January 2022 @ 6pm

Draft Corporate Plan and Budget 2022-23.

Scrutiny Committee for Leader Finance and Performance Work Programme 2021/22.

Planning Committee – 13 January 2022 @ 4pm

Recommended for Approval

DM/21/2688 | Stonerocks Farm, Cross Colwood Lane, Bolney, Haywards Heath, West Sussex, RH17 5RY – (Amended redline plans received 12/11/2021) Proposed siting of three luxury glamping pods together with associated landscaping and car parking

- <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QWL9GVKT07Z00>

DM/21/2992 | | 78 London Road, East Grinstead, West Sussex, RH19 1EP - Conversion of upper floors to provide 2 x 1 bedroom and 8 x 2 bedroom flats including roof extensions and alterations, cycle storage, refuse provision and associated works

- <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QY14I8KT0DA00>

DM/21/3534 | Tower Car Sales, Tower Close, East Grinstead, West Sussex, RH19 3JX – Demolition of car sales office and workshop and erection of part 2/part 3 storey building comprising 8 apartments with 8 parking spaces. 'Amended plans received 11th November showing a revised design of the proposed building and one additional flat (9 in total)' -

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R0M1REKT0FX00>

DM/21/3607 | Ote Hall Farm, Janes Lane, Burgess Hill, West Sussex - A proposed new farm shop and café/tea room. (Amended plans received 7/12/2021) -

<https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R0YW5VKT07Z00>

DM/21/4145 | Croudace Development Site, Former Keymer Brickworks, Phase 2, Nye Road, Burgess Hill, West Sussex - Full planning application for the change of use of the existing open space to external community use linked to the proposed community centre, and part retrospective



planning application for alterations to the approved boundary treatment, hard and soft landscaping for land at Wyvern Way, Burgess Hill, West Sussex - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R3J7XYKT0DA00>

DM/21/4173 | Community Centre, 124 Wyvern Way, Burgess Hill, West Sussex, RH15 0GB - Change of use of the existing civic space to a car park at land to the east of Kings Weald Community Centre - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=R3QT7QKT0FX00>

Recommended for Refusal

DM/20/3014 | 80 Woodbury Avenue, East Grinstead, West Sussex, RH19 3UX - Installation of second floor front facing dormer. Change in colour of the roof tiles to a dark grey from brown. Amended plans received showing revised location of front dormer window. Description amended 28.10.2021 to read as retrospective application for 2 no. front dormer windows. Amended plans received to show front dormers as constructed - <https://pa.midsussex.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&keyVal=QFAXSPKT0DH00>



Scrutiny Committee for Housing, Planning and Economic Growth – 19th January 2022 @ 6pm

District Plan Review and Update.



Scrutiny Committee for Housing, Planning and Economic Growth Work Programme 2021/22.

Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

| Date & Time | Training Event | Indicator |
|--|---|---|
| This session has been postponed and a new date will be arranged in due course. | Planning Training: Decision making & Other material considerations <i>(Essential for Planning Members)</i> |  |
| This session has been postponed and a new date will be arranged in due course. | Planning Training: Highways Matters & S106 <i>(Essential for Planning Members)</i> |  |



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|---|---|---|
| <p style="text-align: center;">3 February 2022 @ 3pm</p> | <p style="text-align: center;">Planning Training: Design & Heritage Assets <i>(Essential for Planning Members)</i></p> |  |
| <p style="text-align: center;">22 February 2022 @ 3pm</p> | <p style="text-align: center;">Planning Training: Planning Enforcement <i>(Essential for Planning Members)</i></p> |  |

Planning Training – Topics

The Planning Training will cover the following topics over the course of three training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations
- S106

Please confirm your attendance to the above training sessions by emailing committees@midsussex.gov.uk or by calling 01444 477062.

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

If you have any problems with accessing the Learning Pool, please email committees@midsussex.gov.uk or 01444 477062.



COVID-19 News

Covid levels in Mid Sussex have steadied at about 1500 cases per 100,000 in the last week with the very infectious Omicron variant now accounting for almost all Covid cases. The cases are across all age groups. These high Covid case levels mean caution is needed in indoor settings which should be well ventilated. Hospitalisations of people testing positive for Covid locally and nationally have continued to rise in the last week across the whole of the UK but remain just over half of where they were in January 2021. Positivity rates among those tested are now above 25% in most areas of Sussex. Deaths nationally, within 28 days of a positive Covid test, now average over 150 per day but the rise in deaths has been slower than the rise in cases. Most people in hospital are not fully vaccinated.

The average Covid rate across West Sussex has steadied in the last week at about 1350 cases per 100,000 and remains just below the SE rate of about 1450 cases per 100,000. The Omicron variant hit London earlier than in other parts of the country and in London case levels have dropped in the last week but remain high.

The average Covid figure in England has increased in the last week to about 1700 cases per 100,000 with the more infectious Omicron variant now accounting for almost all Covid cases across the country. The NE and NW of England have the highest infection levels in England with many areas there having over 2000 cases per 100,000. People are recommended to be very cautious in all indoor settings where there is household mixing.

In nearly all areas of the UK Covid rates are above 1000 cases per 100,000.

Lateral flow tests are available free to collect locally or request online by post so everyone can check their Covid status and isolate if they get a positive test. Demand for these tests is high at the moment. If going to crowded indoor settings, you are advised to do a lateral flow test.

With the more infectious Omicron variant of Covid, mask wearing is now compulsory in shops, theatres, indoor halls, churches and museums and public transport which includes taxis and private hire vehicles and in secondary schools. If returning from abroad fully vaccinated, you are required to pay for a Lateral Flow test within 2 days of your return and if positive isolate until you get a negative result. If you are identified as a close contact of someone who has tested positive for the Omicron variant you are required to do a lateral flow tests daily for 7 days if you have had at least 2 vaccinations for Covid. Those that are not double vaccinated still have to isolate for 10 days and get a PCR test.

About 82% of the population 12 and over in England and in Mid Sussex are now double vaccinated and about 88% of the population 12 and over have received a first vaccination. All people 16 and over are still eligible for a Covid vaccination jab and encouraged to come forward with the second vaccinations being done after 8 weeks. Vaccinations can now be booked online for anyone 16 or over. There is a separate online booking system for those aged between 12 and 15 to get their first or second vaccinations outside a school setting at some vaccination locations. Second vaccinations are advised after 3 months from the first vaccination. Otherwise Covid vaccinations for all those aged between 12 and 15 are being done again in some secondary schools.

Booster vaccinations are being offered to all adults 3 months after the second vaccination on the booking system with slots now available. New walk-in clinics are being opened where an appointment is not necessary. About 68% of the population 12 and over have now received their booster vaccination in Mid Sussex and England more generally. Having the booster vaccination is thought to provide



greater protection against all the Covid variants and to reduce the chance of spreading the virus.

Annual flu vaccinations continue to be offered through GP contact to older adults and vulnerable groups.

Please see the latest information on Covid vaccination progress and other health matters in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).

Please note the guidance to remain cautious after 19th July to help prevent Covid cases putting pressure on the NHS.

A message from the Chief Fire Officer of West Sussex Fire & Rescue Service, Sabrina Cohen-Hatton:

West Sussex Fire & Rescue Service has launched a public consultation around our proposals for our Community Risk Management Plan 2022 – 2026.

This document sets out the direction of the service over the next four years, and as part of this we have six proposals that we are seeking feedback on.

I would like to invite you to view these proposals and take part in our public consultation.

You can find these proposals, along with the survey to take part, on our dedicated Community Risk Management Plan website [here](#).

These are also available on the website in an Easy Read format.

The proposals include:

- Enhancing our retained (on-call) operating model
- Weekend protection, prevention and response improvements
- Improving protection, prevention and response performance in rural areas
- How WSFRS should deal with false alarms from automatic fire systems
- When we should review our Emergency Response Standards
- How WSFRS proposes to undertake a review of our specialist appliance requirements to consider current and future risks to firefighter and public safety

This is a key opportunity for our communities and all partners to have their say on our proposals, and we will assess all of the responses and use to inform our final CRMP which we intend to publish in spring 2022.

I would like to take this opportunity to encourage you to visit the consultation homepage and take part in our consultation.

The closing date for responses is Friday 21 January 2022.

You can find more information on the six proposals and take part in the consultation [here](#).



Protect and Vaccinate

The Government has awarded Mid Sussex District Council £102k to accommodate rough sleepers until the end of March and £13k to incentivise them into having the vaccination.

We are working with Turning Tides, our assertive outreach team, to contact all the rough sleepers in this District. During the pandemic we have helped 53 rough sleepers however, at the last count we were aware of 6 people sleeping rough in the District. We are in contact with them and will continue to encourage them to take our offers of accommodation and to get vaccinated.

LGA National Census of Local Authority Councillors 2022

Members are advised that in January the LGA will be inviting all local authority councillors to take part in its 'National Census of Councillors', last conducted in 2018 (results can be found [here](#)). Their questions are largely unchanged, although they have removed some, and added new questions focusing on areas that LGA has heard are of interest to councillors, specifically councillor safety. The results will help the LGA better understand the types of support needed by elected representatives. The LGA will publish a report of the census findings in spring 2022. Response permitting, they will also produce a summary of results for each council.

Opportunity Mid Sussex – Update

The preparation of a marketing and promotion strategy is a commitment made in the Economic Development Strategy to ensure the continued economic success of Mid Sussex, by actively marketing the district's competitive advantages for businesses and promoting the attractiveness of Mid Sussex for residents and visitors. We are pleased to be able to advise that Opportunity Mid Sussex, our inward investment project, has now launched.



**Opportunity
Mid Sussex**
People. Place. Potential.

On advice from specialist consultants, the promotion of Opportunity Mid Sussex is being undertaken through a stepped launch, the idea being to start building interest and followers early on, so that as each launch stage is rolled out, it will already have an audience, which in turn will have the capability of generating more interest.

This stage of the launch consists of:

- A 'landing page', which showcases our social media channels, and gives an opportunity for people to register to learn more about what we are doing – www.opportunitymidsussex.co.uk
- Rollout of Opportunity Mid Sussex social media channels – **please follow and share**

Instagram | https://www.instagram.com/opportunity_mid_sussex/



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| LinkedIn | https://www.linkedin.com/company/opportunity-mid-sussex |
| Twitter | @OpportunityMS |
| Facebook | https://www.facebook.com/OpportunityMidSussex/ |

The next stages will see the launch of an interactive brochure in February, and the full Opportunity Mid Sussex website in March. We will keep you posted on developments.

If you have any questions, please contact Nathan Spilsted, Interim Regeneration and Economy Programme Manager, on 01444 477455 or nathan.spilsted@midsussex.gov.uk

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

12 January 2022 - [MSDC prepares to consult on updated District Plan](#)

